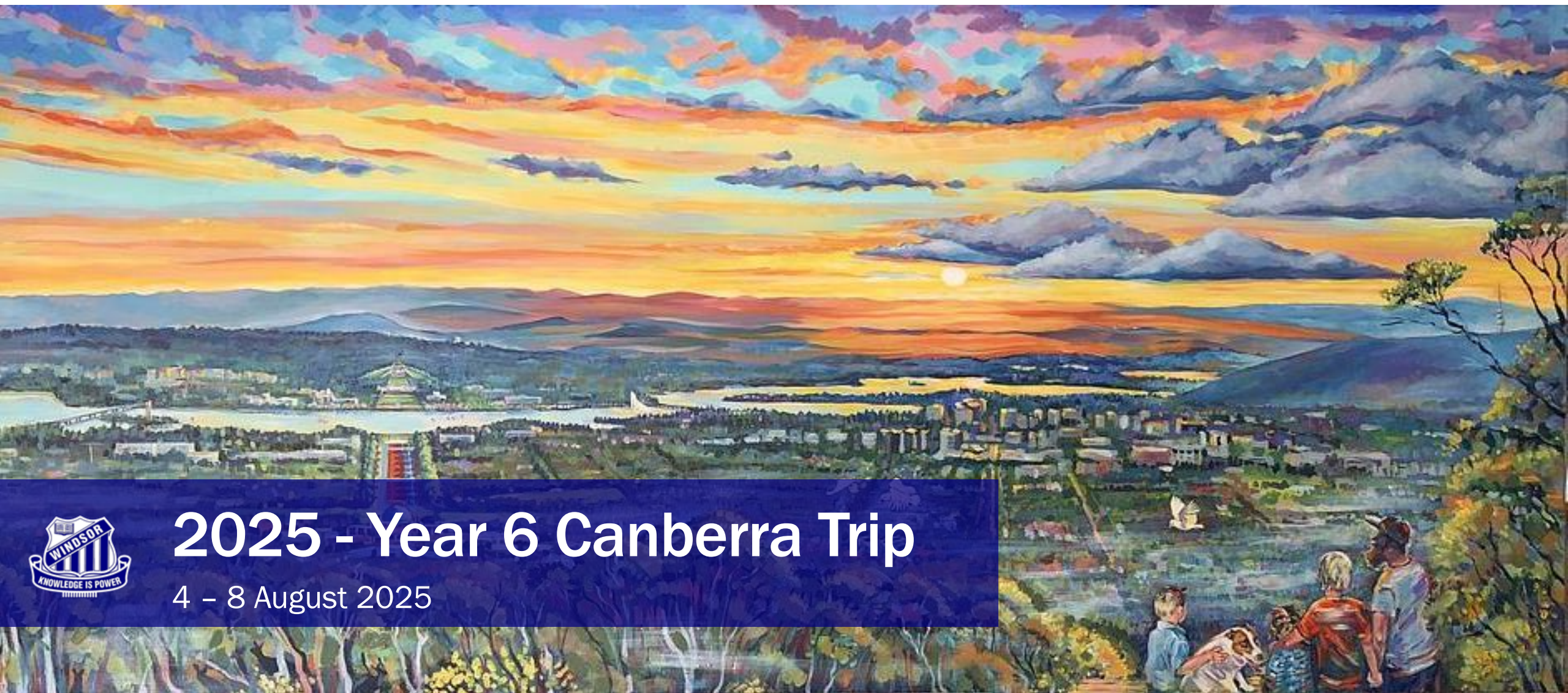




2025 - Year 6 Canberra Trip

4 – 8 August 2025





2025 - Year 6
Canberra Trip

Parent Information Evening

Tuesday 29 April 2025



2025 - Year 6
Canberra Trip

General Overview



Year 6

are heading to

Canberra! 😊



A proud tradition continues in 2025





Year 6

are heading to

Canberra!



Dates

Monday 4 August → Friday 8 August

Climate

Approx. 2 Degrees – 14 Degrees Celsius





Students and Staff attending

Attendees

101 students

Broken into 6 groups of approx. 16-17

8 staff

Stephanie Arthur, Scott Shearer, Kellie Robertson,
Amanda Vincenzi, Joel Farrell, Nicole Dwan, Tony Johnson
and Shona Arneil.





Australian Curriculum - History and Social Sciences



Aims of Camp

Experience our Nation's Capital & understand our systems of federal governance

Develop appreciation the sacrifices of our service men and women

Provide an experience that will provide fun and memories with friends that will last a lifetime

Build resilience, confidence, organisation, persistence and getting along skills in line with the Windsor Way (staff included 😊 !)





2025 - Year 6
Canberra Trip

Flights, Tours, Attractions and Accommodation



Excursion Inclusions

Flights

Flights

✓ ex. Brisbane → Canberra

✓ Monday 4 August 2025

✓ **Virgin Australia**

✓ *Departs BNE @ 6:05am*

✓ *Arrives CBR @ 7:55am*



✓ ex. Sydney → Brisbane

✓ Friday 8 August 2025

✓ **Virgin Australia**

✓ *Departs SYD 3:00pm*

✓ *Arrives BNE 4:30pm*





Airport Procedure

Departure from Brisbane = Monday 4 August
Baggage allowance = 20kg

Please DO NOT check your child in. We will do a group check-in on behalf of all travellers.

4:35 am SHARP! Arrive at the airport- **Virgin Domestic**- head for the suitcase conveyor belt area. Look for your child's Group Leader for Canberra trip and get name marked off the roll.

Children to have a small backpack (big enough to fit a jumper), which will be used everyday. Pack a substantial snack/ morning tea within the back-pack for the first day.

Arrival back in Brisbane from Sydney on Friday 8th August. Parents are asked to please be at **Domestic terminal** for 4:30pm at the arrival gate for flight VA0951 to collect their student and then head to the baggage claim area with their own student to collect their baggage before departing.

Monday Itinerary

7.55am

Arrive at Canberra Airport
Collect luggage and meet coaches



Excursion Inclusions

Tours & Attractions

Coach 1		Coach 2	
8.30am	Depart for Regatta Point	9.00am	Depart for Government House
9.00am	National Capital Exhibition- 'The Story of Canberra' Facilitated program	9.30am	Government House - Facilitated tour
10.00am	Depart for Government House	10.30am	Depart for Regatta Point
10.30am	Government House- Facilitated tour	11.00am	National Capital Exhibition- 'The Story of Canberra' Facilitated program
11.30am	Depart for National Film & Sound Archives	12.00pm	Lunch (delivered by Higher Grounds Café)
12.00pm	Lunch (delivered by Higher Grounds Café)	12.30pm	Depart for National Museum of Australia
1.00pm	National Film & Sound Archives- Media and Me – Facilitated Program	1.00pm	National Museum of Australia- "Meet the People" Facilitated program
2.00pm	Depart for Australian War Memorial	2.00pm	Depart Australian Institute of Sport
2.30pm	Reset before program	2.30pm	Australian Institute of Sport – Tour & Sportex Program
3.00pm	Australian War Memorial- Orientation	4.00pm	Depart for accommodation
3.15pm	Australian War Memorial – 'We Will Remember them' - Facilitated program	4.30pm	Approximate arrival at accommodation / check into rooms R&R
4.00pm	Australian War Memorial- Last Post Ceremony		
5.00pm	Depart for accommodation		
5.30pm	Approximate arrival at accommodation/ check in / R&R		



Excursion Inclusions

Tours & Attractions

Tuesday Itinerary

7.15am

Breakfast / collect snack packs

Coach 1		Coach 2	
8.00am	Depart for Australian Institute of Sport	8.30am	Depart for National Arboretum Canberra
8.30am	Australian Institute of Sport – Tour & Sportex Program	9.00am	National Arboretum Canberra – Pod Playground
10.00am	Depart for National Museum of Australia	9.30am	National Arboretum Canberra- Bonsai Display / Morning tea (packs provided)
10.30am	Morning tea (packs provided)	10.00am	National Arboretum Canberra- Orienteering
11.00am	National Museum of Australia- "Meet the People" Facilitated program	11.00am	Depart for National Film & Sound Archives
12.00pm	Lunch (delivered by Higher Grounds Cafe)	11.30am	National Film & Sound Archives- Media and Me – Facilitated Program
12.30pm	Depart for Royal Australian Mint	12.30pm	Lunch (delivered by Higher Grounds Cafe)
1.00pm	Royal Australian Mint- Guided Tour	1.00pm	Depart for Royal Australian Mint
2.00pm	Depart for National Arboretum Canberra	1.30pm	Royal Australian Mint- Guided Tour
2.30pm	National Arboretum Canberra – Pod Playground	2.30pm	Depart for Australian War Memorial
3.00pm	National Arboretum Canberra- Bonsai Display (teacher guided)	3.00pm	Australian War Memorial- Orientation
3.30pm	National Arboretum Canberra- Orienteering	3.15pm	Australian War Memorial – 'We Will Remember them'- Facilitated program
4.30pm	Depart for accommodation	4.00pm	Australian War Memorial- Last Post Ceremony
5.00pm	Approximate arrival back at accommodation	5.00pm	Depart for accommodation
		5.30pm	Approximate arrival back at accommodation

6.30pm

Dinner

Tba

Night in/ teacher supervised & planned activities (break out space in pods with TV/ AV etc)



Excursion Inclusions

Tours & Attractions

Wednesday Itinerary

GROUP 1		GROUP 2		GROUP 3	
8.30am	Explore the Rose Gardens	8.30am	Explore the Rose Gardens	8.30am	MoAD (Museum of Australian Democracy) – People, Power & Making Change’ Facilitated program
9.00am	National Electoral Education Centre – ‘House of Representatives’ Facilitated program	9.00am	MoAD (Museum of Australian Democracy) – People, Power & Making Change’ Facilitated program	9.30am	Reset / bathroom break/ morning tea (packs provided)
10.30am	Reset / bathroom break/ morning tea (packs provided)	10.00am	Reset / bathroom break/ morning tea (packs provided)	10.00am	National Electoral Education Centre – ‘House of Representatives’ Facilitated program
11.00am	MoAD (Museum of Australian Democracy) – People, Power & Making Change’ Facilitated program	10.30am	National Electoral Education Centre – ‘House of Representatives’ Facilitated program	11.30am	Explore the Rose Gardens
12.00pm	Lunch (delivered by Higher Grounds Cafe)	12.00pm	Lunch (delivered by Higher Grounds Cafe)	12.00pm	Lunch (delivered by Higher Grounds Cafe)

12.15pm Depart for Parliament House, on foot **(650 meters, approx. 10 minutes)**
 12.30pm **Parliament House** – Photo opportunity
 Teacher guided exploration in permitted areas (outside)
 1.15pm Allow time to pass through security – students to leave bags on the coach. All adults attending Parliament House MUST have Photo Identification
 1.30pm Parliament House – Hospitalities
 2.00pm Parliament House – Tour
 3.00pm Parliament House – PEO
 4.00pm Depart Mt Ainslie via Embassies Tour
 4.30pm **Mt Ainslie** – View of Parliamentary triangle
 5.00pm Depart for Questacon
 5.30pm **Atomic Café at Questacon** - Dinner
 7.00pm **Questacon** – Self guided Gallery Experience
 9.30pm Depart for accommodation
 10.00pm Approximate arrival back at accommodation and back to rooms



Excursion Inclusions

Tours & Attractions



Thursday Itinerary

Thursday 7 August 2025

- | | |
|---------|---|
| 5.00am | Collect breakfast packs / snack packs and depart for Cooma |
| 7.00am | The Ski Co, collect clothing hire & ski equipment
Students & Teachers must bring own Goggles, Gloves, Beanies & Sunglasses etc.
THESE ITEMS ARE NOT INCLUDED IN HIRE. |
| 8:30am | Depart for Thredbo Ski Resort |
| 10.00am | Approx. arrival at Thredbo |
| Tba | Snowsports lessons (2 hours) |
| Tba | Hot lunch on snow (Provided) |
| 4.00pm | Depart for Cooma |
| 5.30pm | Return clothing & ski hire equipment |
| 5.45pm | Cooma Hotel- Dinner |
| 7.00pm | Depart for accommodation |
| 8.30pm | Approx. Arrival back at accommodation and back to rooms |



Excursion Inclusions

Tours & Attractions

Friday Itinerary

Friday 8 August 2024

6.30am Breakfast / Collect lunch and snack packs/ pack coach

8.00am Coaches depart for Sydney
Comfort & lunch stop on the way as required

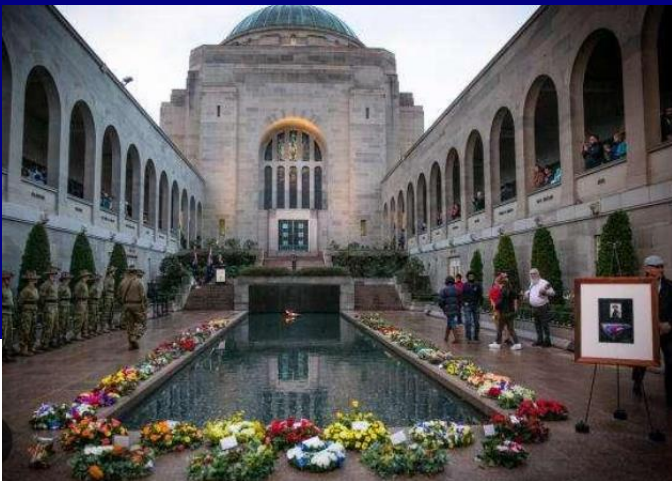
1.30pm Approx arrival at Sydney Airport
Check in for flight home

Arrive at Brisbane Domestic Airport

4:30pm



Summary of *Tours & Attractions*



Tours and Attractions *Continued* (Page 1 of 2)

- National Capital Authority Tour
- Government House
- National Film and Sound Archives
- Australian War Memorial
- National Museum of Australia
- Australian Institute of Sport
- Royal Australian Mint
- National Arboretum
- Embassy tour

Items noted above are currently booked, but may be subject to change; in the instance of bookings being changed, similar activities to those mentioned above will be sought.



Summary of

Tours & Attractions

Tours and Attractions *Continued (Page 2 of 2)*

- National Film and Sound Archives
- National Electoral Centre
- Museum of Australian Democracy
- Parliament House
- Mt Ainslie Sight Seeing
- Questacon
- Skiing in Snowy Mountains (Perisher Valley)
- Cooma Hotel Dinner
- Charter Coach Transfers Canberra-Sydney

Items noted above are currently booked, but may be subject to change; in the instance of bookings being changed, similar activities to those mentioned above will be sought.



Excursion Inclusions

Accommodation



Accommodation

✓ Canberra Park

[26 Old Well Station Road](#)

[\(Corner Federal Highway and Old
Well Station Road Gungahlin ACT 2912\)](#)

- ✓ Linen and towels are provided for students
- ✓ Boys accommodation and girls accommodation.
- ✓ Teacher accommodation near to students for access if/as assistance required and to enable monitoring and support





Excursion Inclusions

Dining

Dining

@ Homestead- Canberra Park

- Meals will be prepared by qualified chefs who understand the importance of meal times and pride themselves in designing nutritional and tasty dishes.
- cater for all dietary requirements and are an allergy aware facility.





Excursion Inclusions

Meals & Catering

Other Meals

- Hot Lunch Monday, Tuesday, Wednesday & Thursday and Morning Tea or Afternoon Tea provided by caterers and WSS Staff.
- Dinner @ the Cooma Hotel on Thursday night at 6:00pm after snow day. Hot main meal, dessert and drink.





Excursion Inclusions

Ski Experience

Ski Experience

- ✓ Snowsports Day - Selwyn
- ✓ Ski Lessons
- ✓ Lift Ticket
- ✓ Ski & Boot Hire
- ✓ Snow Gear Hire (parka, pants, boots, helmet)

Note: Students will be required to bring their own beanie, ski gloves and ski goggles & warm clothes for underneath ski gear.





2025 - Year 6
Canberra Trip

Items for Camp

What to Bring



What to bring

Items for Camp



What to Bring

Please reference “[What To Bring List](#)” handout.

Warm, longer socks.....need a special pair for skiing.

Must have ski gloves, ski goggles/ sunglasses (tip...Check ALDI Sales)

Please DO NOT bring own ski gear- hiring this is included in the cost.

Blue jackets have been ordered to help identify students- these have been included in the overall price. Sizing will be undertaken at school.





What to bring Items for Camp



Spending Money- Optional



Not compulsory- at parents' discretion

We suggest \$10 (maximum) for each day

If opting in, this is the students' own responsibility

Best places to purchase souvenirs/ items include Questacon & the AIS.



2025 - Year 6
Canberra Trip

Permission Forms, Behaviour & Miscellaneous



Permission Forms & Medication

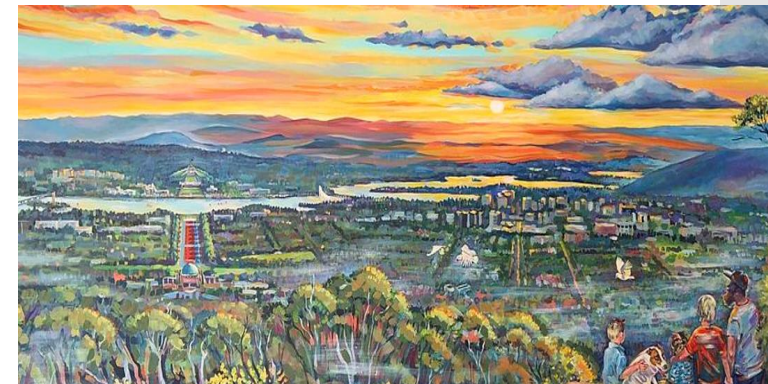


Permission forms will be sent home via QParents during Term 1. Please ensure that these are returned **by no later than Tuesday 6th May (Week 3 Term 2)**

If you require medication to be administered during camp, that is not usually and routinely administered at school, please email [click here and follow the process](#) to ensure that our admin team receive the relevant documentation to enable medication administration.

Any medication that requires administration during camp should be brought in to Mr Shearer on the Thursday or Friday immediately before Camp - it is not possible to collect medication and paperwork at the Airport.

If any short-term or emergency medication is prescribed in the weekend leading into camp, please email tjohn353@eq.edu.au and sshea25@eq.edu.au to notify us of the additional medication required for camp. This will then need to be delivered to the airport on the morning of departure.



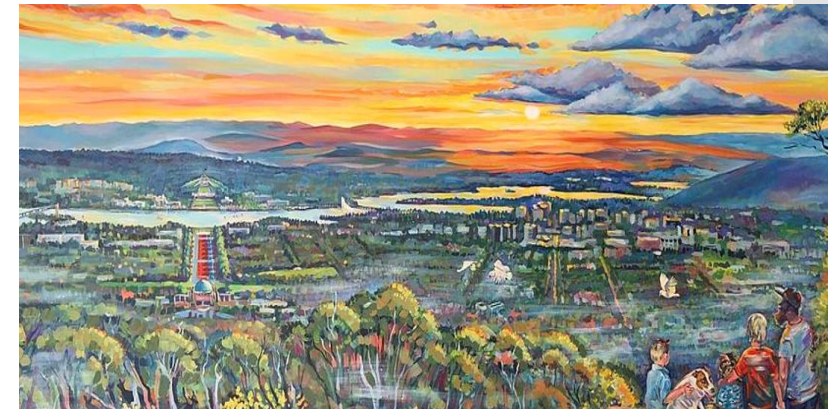
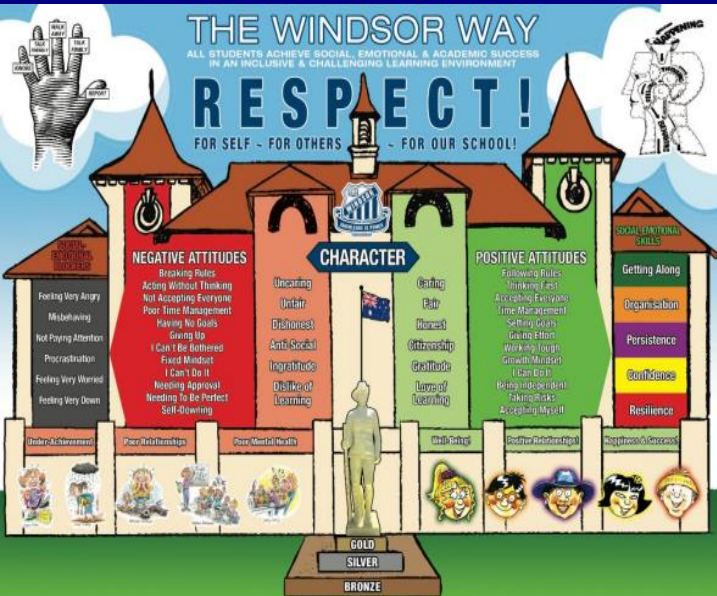


Behaviour

The school's [Student Code of Conduct](#) will apply during the excursion as it does during school.

Please note, that if behaviour is not in line with expectations, parents and carers will be contacted to discuss consequences. These consequences may include being omitted from activities during the trip if required, as determined by the Deputy Principal. Missed activities due to behavioural concerns will be non-refundable. Please ensure that you have discussed behavioural expectations with your student prior to the trip.

Windsor State School Year 6's have a long, proud tradition of exhibiting great behaviour. We will work proactively to encourage this tradition to continue during the trip in 2025.

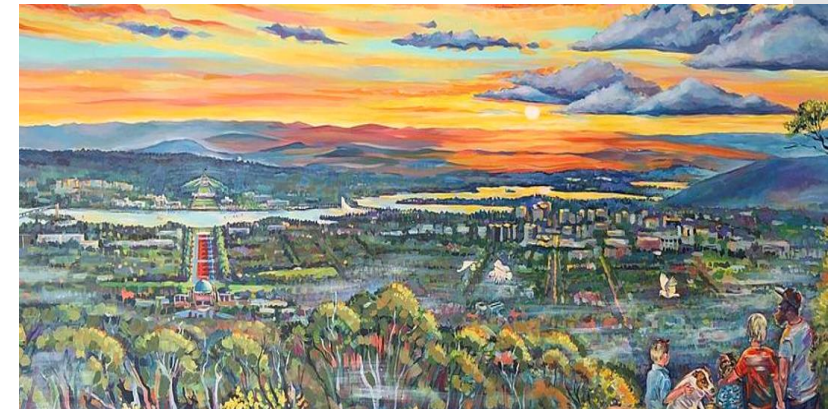




Miscellaneous

- Students are allowed to bring chewing gum or chewy lollies/ mints for the plane trip.
- No visitors are permitted during the trip (eg. friends or family in Canberra)
- When in Canberra, if you have an emergent requirement to contact your student urgently, please contact Tony Johnson (Deputy Principal)
 - 7:00am-10:00pm via email please: tjohn353@eq.edu.au
 - 10:00pm-7:00am via 0467 963 288 (overnight number only)

Please note that these contact details during the trip are only for emergent issues, not general lines of communication with students.





2025 - Year 6
Canberra Trip

Payment Schedule & Fundraising



Payment Schedule

OVERALL TRIP: \$1760

1

Non-Refundable Deposit: \$110

Was paid in 2024

PAID

2

Final Payment: \$1650

Due: Tuesday 6th May 2025 (Week 3 Term 2)



*3 Months prior to travel – end of
Week 3, Term 2* **DUE SOON!!**

*If you would appreciate a discussion about financial support, please contact
tjohn353@eq.edu.au at your next opportunity.*



2025 - Year 6
Canberra Trip

Travel Insurance

&

General Considerations



2024 - Year 6 Canberra Trip

GoSafe travel insurance

As previously communicated, for families who would like to examine the Product Disclosure Statement from our Travel Insurance Agency (Go Safe), you can find a copy [here](#).

Go Safe are the insurer of choice for all Department of Education Interstate Travel for school camps.

Please take the information in their PDS into account when deciding whether you may take out any additional travel insurance for your student/s should you wish.

Go Safe

Schedule of Cover-

as outlined on
Page 10 of the
PDS

Insurance Excess
\$135 per person,
per claim, paid by
parents

PART 2 - POLICY WORDING

SCHEDULE OF COVER			
SECTION	BENEFIT	GROUP PLUS (PER PERSON)	EXCESS
1	Cancellation Fees, Lost Deposits & Curtailment	\$7,500	\$135*
2	Overseas Emergency Medical Assistance Overseas Emergency Medical Expenses Emergency Dental Treatment Additional Expenses	\$Unlimited** \$Unlimited** \$500 \$50,000	\$135
3	Hospital Cash	\$5,000	Nil
4	Permanent Disability Benefit Accidental Death Benefit Accidental Death Benefit (under 18 years)	\$25,000 \$75,000 \$20,000	Nil
5	Baggage and Personal Effects Total Limit for Valuables*** Maximum Per Item, Pair or Set Luggage Delay Expenses	\$5,000 \$750 \$500 \$250	\$135
6	Travel Documents, Personal Money and Traveller's Cheques Cash Cash (under 18 years)	\$5,000 \$500 \$250	\$135
7	Travel Delay Benefit	\$1,000	Nil
8	Alternative Transport Expenses	\$5,000	\$50
9	Hijack Benefit	\$5,000	Nil
10	Kidnap and Ransom Kidnap and Ransom (under 18 years)	\$250,000 \$20,000	Nil
11	Rental Vehicle Excess	\$5,000	Nil
12	Personal Liability	\$7,500,000	\$135
13	OPTIONAL ADDITIONAL BENEFIT - The following benefit limit only applies where You have selected to include this cover and Your Certificate of Insurance specifically notes this is included. Covid -19 Cancellation Fees and Lost Deposits	 \$2,500	 \$135

Benefit limits are in Australian dollars.

* 15% of excess to apply in respect of loss of deposit claims

** Overseas emergency medical expenses and assistance must be incurred within 12 consecutive months from the date the first expense was incurred.

*** This limit is increased to \$2,000 in respect of each camera, video camera, laptop, notebook or hand held computer. Musical instruments are covered up to \$1,000



**School- Specific
Considerations**

Windsor State School

School Based Policies

Canberra Trip 2025



WSS

Health
Policies

Canberra Trip
2025

Morning of Travel- Health Considerations

Monday 4th August 2025

- Parents/carers to monitor student health prior to arrival at airport. If student is showing signs and symptoms of a significant illness that will require trip cancellation, please call Tony Johnson (Deputy Principal) on **0467 963 288** by no later than 4:30am
- At the airport, any students showing signs of a **significant illness** an **acute illness** as assessed by Tony Johnson (DP) and Scott Shearer (Workplace Health and Wellbeing Officer) will be asked not to travel with the group, unless they have documented medical clearance to do so, explaining the symptoms.



WSS

Health Policies

Canberra Trip 2025

During Travel Period- Health Considerations

- Deputy Principal and Scott Shearer (Experienced Senior Teacher/ Workplace Health & Wellbeing Officer) to monitor student health throughout excursion.
- Students showing signs of **significant or acute illness** will be asked to isolate from the group within the accommodation to enable student to rest and recover. Students will be supervised by WSS staff.
 - Parents will be contacted to discuss symptoms.
 - Based on presenting symptoms, parents/carers may request that Deputy Principal seek medical assessment for their student at local health-care provider.
 - In circumstances of significant illness, Go Safe Travel Insurance will be contacted to discuss coverage for potential parental transit to Canberra in order to provide care for their sick child, and for potential travel arrangements for parent & child back to Brisbane upon recovery. This option is covered in our insurance policy.
 - If parental travel to Canberra is authorised by Go Safe Travel Insurance and confirmed by the Deputy Principal, please ensure to keep all receipts of expenditure.



Important Parental Considerations

Windsor State School

Important Parental Considerations

Canberra Trip 2025



Cancellations - Prior to the Travel

What happens if my child gets sick before the trip & cannot travel?

This applies to any injuries/ illnesses the week prior or the morning of travel

1. Seek medical advice and **source a medical certificate** outlining that travel is not possible
2. Advise the school, **by phone call and email**, at your earliest convenience (*morning of travel notifications, please call Tony Johnson on 0467 963 288 and email tjohn353@eq.edu.au prior to 4:30am to notify and then seek a medical certificate later that day for travel insurance purposes*)



Cancellations - Prior to the Travel

Am I entitled to a refund for cancellations prior to travel?

Prior to 1 June refunds from the travel provider – Away We Go – may be applicable.

From 1 June onwards – cancellation fees apply/ reimbursements may not be possible from Away We Go Tours, **however a claim may be able to be made via the travel insurer, Go Safe,** to seek insurance cover pending reasons for trip cancellation.

Any pre-existing medical conditions that have caused hospitalisation in the last 24 months will likely not be covered (or may require a letter from a medical professional outlining that travel with the condition is fine). Pre-existing conditions that are covered are listed in the Go Safe Travel Insurance [Product Disclosure Statement](#) on page #5 & #6.

A travel cancellation caused by a case of **COVID-19** prior to travel will not be covered by our Go Safe Travel insurance.

Parents may wish to contact another travel insurer to seek additional travel insurance to cover pre-trip COVID-19 Cancellation Insurance for their student. Policies that will cover this can be found from about \$50 for those parents and carers that seek to do so.

IMPORTANT
READ ME...



Other items to consider...re travel insurance

1

Items - lost/ stolen / left at the hotel / damaged



- **Left at the venue** – contact the venue via phone AND email to attempt recovery – email proof is required.
- **Stolen / lost** – proof of ownership is required (e.g. receipt of purchase / cc statement)
Advise stolen via police hotline 13 14 44 - obtain claim number – **this is required for insurance claim**
- **Damaged item** - keep item as proof (take photos)
Proof of ownership is required (e.g. receipt of purchase / cc statement)

2

Luggage is lost en-route to Canberra



- WSS staff will assist the student to purchase essential items (toiletries/ necessary clothes etc)
- Receipts will be retained for an insurance claim



After Hours Emergency & Contact During the Day

Windsor SS

**Canberra Trip After Hours Emergency Number
after 10pm**

Tony Johnson

0467 963 288

Emails are regularly monitored up until 10pm

tjohn353@eq.edu.au



Further Enquiries

Please contact:

- Tony Johnson
- P: 07 3866 4333
- E: tjohn353@eq.edu.au

