

## Windsor State School

Department of Education and Training

## Parents Secure online parent portal



## Preparing for QParents

To make the QParents registration process as smooth as possible, please help us out by filling out the details below and returning them to us at your earliest convenience.

Decide which parent is the preferred QParents Account Owner (QPAO) and write their name, email address and mobile phone number below. Note, the QPAO must be a parent or legal guardian. Please print these details clearly.

Student's name:
Student's class:
Parent/Guardian #1 (QPAO owner):
QPAO's email address:
QPAO's mobile phone number:
Parent/Guardian #2 (Delegate):
Guardian's email address:
Guardian's mobile phone number:

Why are we asking for this information?

If you are invited to be a QPAO and we have your email address, the invitation (which contains your unique invitation code) will be sent to you by email. This will make it easier to start the registration process by simply clicking on a link in the email. If we do not have your email address we will send a letter with the invitation code and instructions for registration.

Yours sincerely

Shona Arneil

**Principal** 

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